

The Emergency Preparedness to Handle Disasters Checklist for Schools

- ✓ Are there enough exits and entry points, staircases to be used in the case of emergency?
- ✓ Is the evacuation plan displayed at different places in the building?
- ✓ Do the students and staff members know and understand the evacuation plan to avoid stampede in case of a disaster?
- ✓ Is the school premise under surveillance by the Principal through CCTVs?
- ✓ Is there a provision for legal alternatives and advice?
- ✓ Has the staff been trained to respond in case of an emergency?
- ✓ Do the students and staff members know how to use fire –extinguishers?
- ✓ Are there enough fire –extinguishers installed at sensitive places?
- ✓ Are the floors, stairways and railings safe?
- ✓ Are CPR and first –aid classes held at periodic intervals for staff and students?
- ✓ Are the drain hole pipes and water tanks covered properly?
- ✓ Are there fire-alarms and smoke-alarms installed at different places?
- ✓ Are the disaster management drills and evacuation plans practiced from time to time?
- ✓ Is there provision for well –equipped ambulance in case of emergencies or during any disaster?

- ✓ Are the protocols to be followed in case of emergencies displayed at different places in the building?
- ✓ Are the teachers and paramedical staff trained to provide artificial breathing and artificial resuscitation?
- ✓ Can the Fire Service, Ambulance Service, Police Service or any other Community Service be contacted by dialing?
- ✓ Is the school equipped with a Public Address System to make emergency announcements?
- ✓ Is there a stable Disaster management Plan which is updated regularly?
- ✓ Is there a School Disaster Response Team consisting of administration members, teachers and senior students?
- ✓ Is there a universal language understood by everyone in school?
- ✓ Is the school staff sensitized to address the trauma and post –disaster interventions?
- ✓ Is the Principal capable enough to take one or many crucial decisions in case of a disaster?
- ✓ Is the school equipped with school security technologies?
- ✓ Is the school’s design safe to handle terrorist attacks?
- ✓ Is the school handling media briefing and updates without sensationalization?
- ✓ Is the safety and security checklist used for planning and designing new facilities or assessing existing ones?
- ✓ Is the safety and security checklist of school updated frequently?



Is there a well –equipped disaster management cell in school?