

## Child Protection Checklist

For Organisations, Institutions and Offices

Child Protection Policy is a document that highlights organizational position on child protection and mechanisms to protect children.

A CPP is mandatory for all organizations, which come in contact with children (directly or indirectly) irrespective of the nature of their work.

The following checklist can help you evaluate your workplace and start the process.

### Does Your Organization Have:

- A Child Protection Policy
- A Child Welfare Committee (which includes children)
- A Child Protection Officer
- Background Info/Police Clearance for Staff, Volunteers, Visitors
- Workshops With Children & Others (Including Staff) on Child Protection Policy
- System to Reinforce Principles of Child Protection Among Your Team Members
- System to Evaluate and Update Your Child Protection Policy
- Suggestion Boxes

If you have ticked every box in the checklist your organizational policy is active and up-to-date.

If you have missed out on a few boxes, our NGOs page has resources that can guide you and your organization to develop a CPP best suitable for your workplace.

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